



## AMOS Connect

### Cost Allocation Codes

In AMOS Connect it is possible to assign a Cost Allocation Code to every message sent by the ship. This can for example be "OWNER" or "CREW". This is configured in the ship's software and is set every time a message is made.

The user can be forced every time to enter the account code.

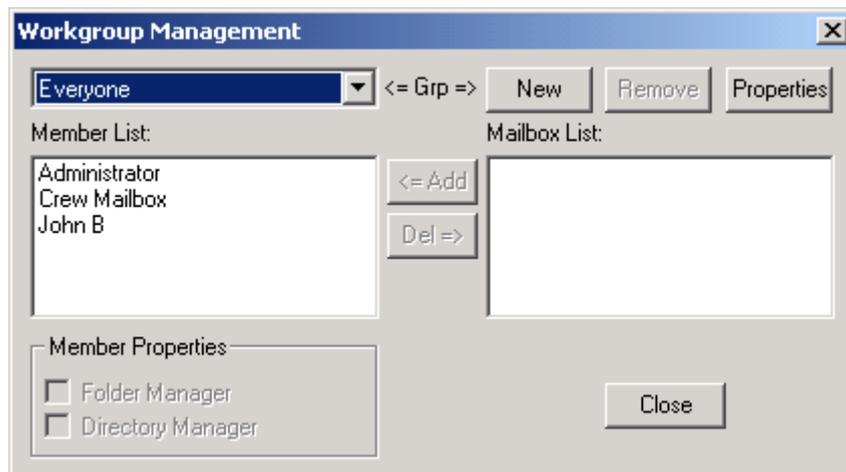
It is also possible in AMOS Connect Online to set up a Cost Allocation Code for messages sent from the Internet TO the ship. This is dealt with in the AMOS Connect Online Help

Both of these Cost Allocation Codes will appear in TaB and also in TaB text files.

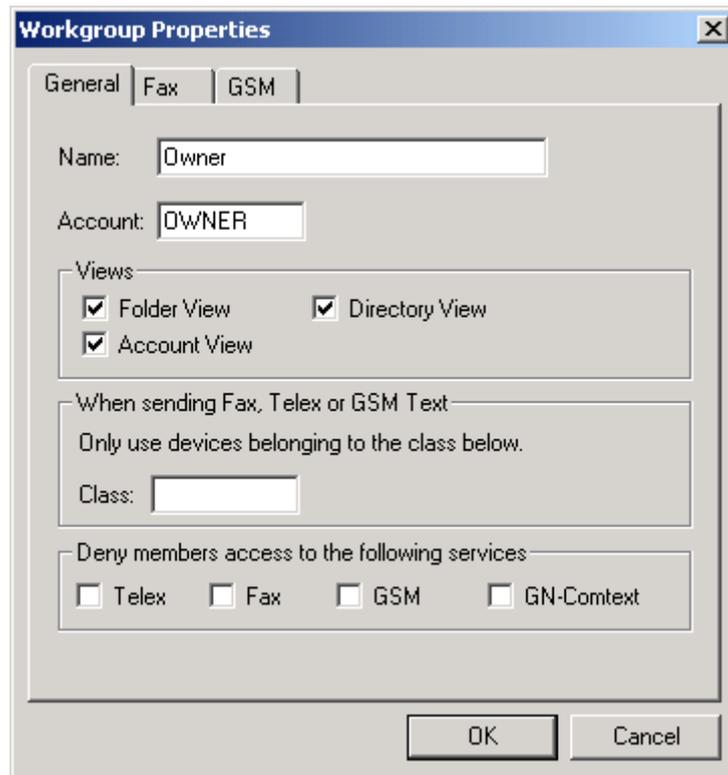
### Configuring Cost Allocation Codes on board

In this example we will set up 3 Cost Allocation Codes: Owner, Charterer and Crew

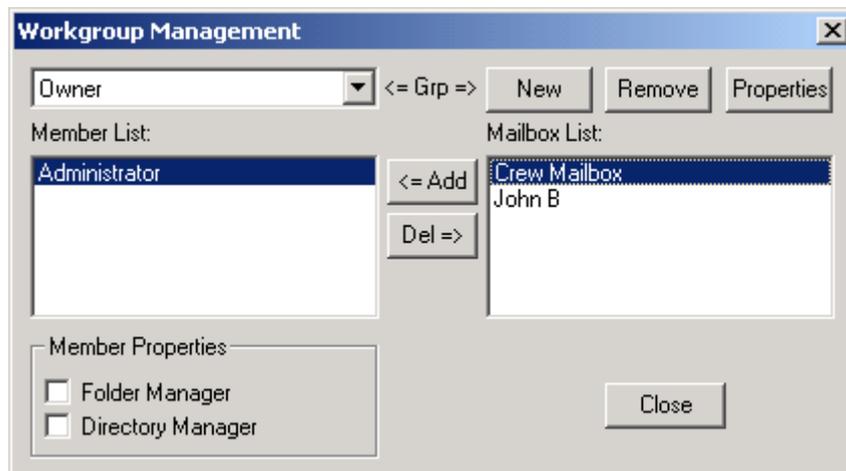
1. Startup the AmosConnect client
2. Select "Setup> Workgroup Management" via the Menu bar
3. The following dialogbox will appear



4. Select "Everyone" and Click on "Properties"



5. Fill in the "Name" and "Account" field with the wanted name and code e.g. "Owner; OWNER"
6. Make sure that the "Account View" check box is ticked and press OK

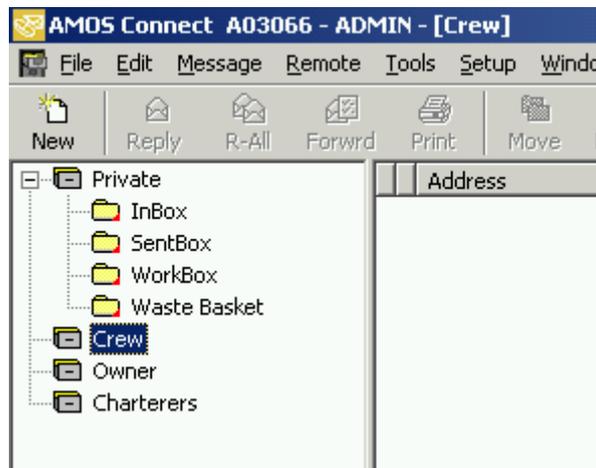


7. Add the appropriate mailboxes to the Workgroup. Members of the workgroup will be able to select the associated accountcode when sending messages.
8. Click on New again and repeat 5-7 for the both the and Charterers and Crew workgroup
9. For the changes to take effect you need to exit the program via the "File" menu and start it up again.

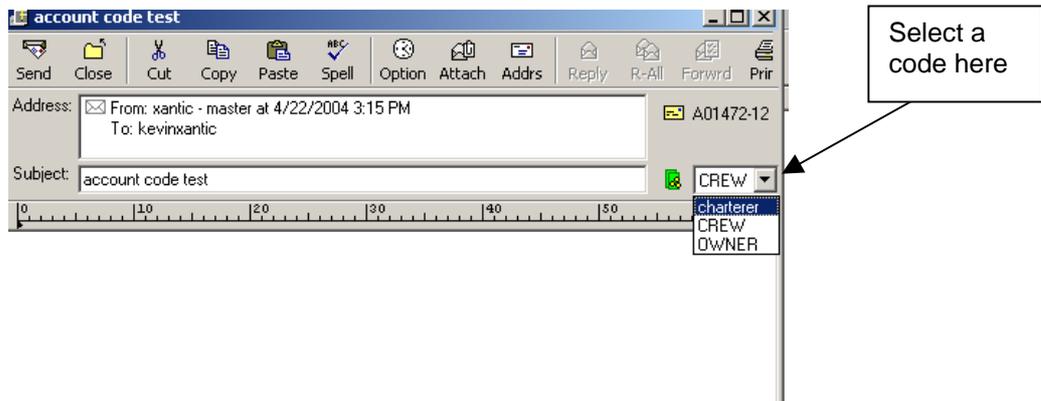
Note that you need to exit the software for the changes to take effect.

## Use the cost allocation code when Sending a message

Note that after startup new folders will appear on the mail box screen. For every workgroup of which this mailbox is a member a folder is made. These folders can be used for archiving the messages.



When you next make a new message you can select the required code as follows:

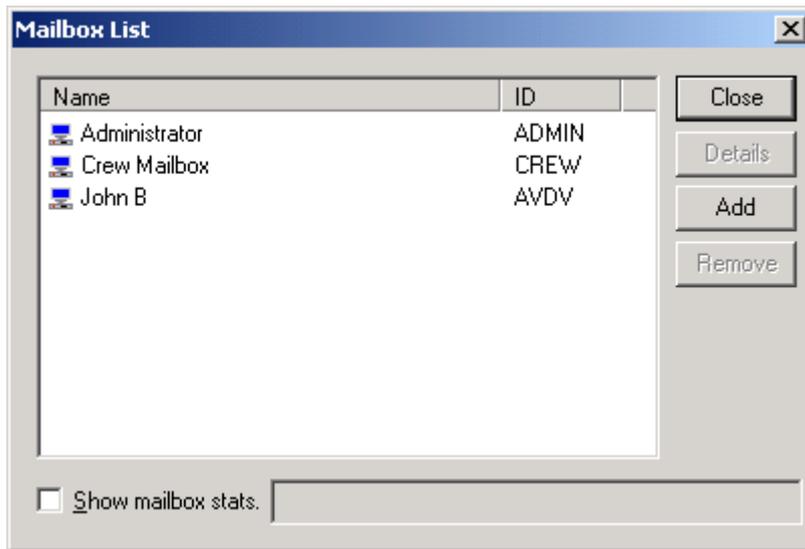


This code will then appear in the TaB application

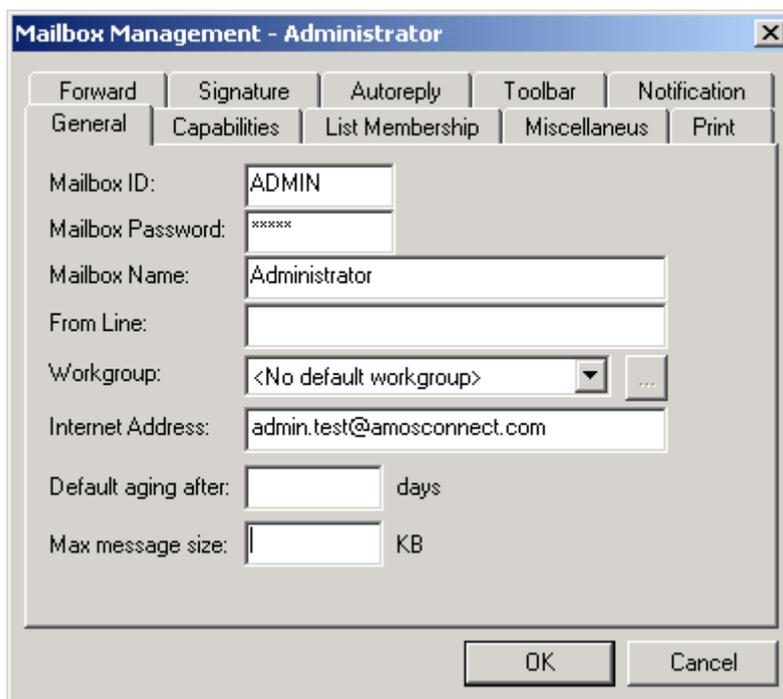
## If you want to force crew to set an Account Code per message, make the following change for each Mailbox:

The mailbox user can be forced to select a Cost Allocation Code when he sends a message. Follow the following steps to configure this.

1. Select "Setup > Mailbox Management" via the menu bar



2. Select the appropriate mailbox and click on "Details"
3. Select the "General" tab.
4. Change the Workgroup setting to "No Default Workgroup" and press OK



5. Repeat step 2, 3 and for other mailboxes.
6. Finished

Then when users make a new message, the following dialog box will appear:



## Cost Allocation Codes for Shore-to-Ship messages

In AmosConnect it is possible to assign a Cost Allocation Codes to messages sent to the ship. Messages from agents, charters or owners can each have their own cost allocation assigned. The AmosConnect online web application must be used to configure this via so called action rules.

The screenshot below shows the steps to setup such an action rule. In that examples all message send from the Xantic.Net mail domain will receive the code "Charte".

The Cost allocation code setup with the action rule will appear in TaB and also in TaB text files.

1. Logon to AmosConnect online via one of the Xantic WebPortals
2. Select the intended "Remote"
3. Click on the Rules icon on the left
4. Follow the instruction in the screen shot below

**AmosConnect Online - edit rule - Microsoft Internet Explorer provided by Xantic**

File Edit View Favorites Tools Help

Address <http://smartnet.xantic.net/application/aonline52b/aonline52b/editRule.asp>

**Edit rule**

**Name:** Cost allocation Charterers

**Rule applies to remote:** A03066

**Allow, deny, or act upon messages:** Action

**Conditions:** Wildcards can be used, for example \*@mydomain.com

Message from:  Add

Message to:  Add

\*@xantic.net Delete

Size: n/a KB

Attachment: n/a

Priority: n/a

**Additional actions:**

Remove attachments

Add Cost Allocation Code

Charte

Update rule Cancel

Done Local intranet